

**Notices and Correspondence Committee (NCC)
Taxpayer Advocacy Panel (TAP)
Meeting Minutes
Tuesday, July 12, 2022**

Designated Federal Officer (DFO)

- Cedric Jeans TAP East Chief

Attendance

- | | | |
|-------------------------|------------------------|-----------------|
| • Shequeila Birdsong | Amherst, NY | Member |
| • Cheryl Crowe | Felton, DE | Member |
| • Kristin Gentile-White | Gilbert, AZ | Member |
| • Melissa Harvey | Hinton, WV | Member (Absent) |
| • Steve Hoffman | Westford, MA | Member |
| • Charles Jones | Green Cove Springs, FL | Chair |
| • Shelly McCracken | Fountaintown, IN | Member |
| • T. Renee Parker | Brentwood, NY | Vice Chair |
| • Ying Sa | Des Moines, IA | Member (Absent) |
| • Vivian Jin | Philadelphia, PA | Member (Absent) |

Staff

- | | |
|--------------------|--|
| • Kevin Brown | TAP Administrative Assistant |
| • Terrie English | TAP Director |
| • Gilbert Martinez | TAP Program Analyst |
| • Robert Rosalia | TAP Program Analyst |
| • Michael Odom | Program Analyst Wage and Investments (W&I) |
| • Lesley Henley | Program Analyst W&I |
| • Rosemary Rixey | Policy Analyst W&I |

Welcome/Opening- DFO

Cedric Jeans opened the meeting at 12:00pm ET.

Roll Call

Quorum met.

Members of the Public

None

National Office Report

English thanked everyone who signed up to join the tax forums. There is an opening for August 17, 2022, at 1:00pm that still in needs to be filled. Training for the tax forums will be held immediately after this meeting today. English is looking forward to meeting the chairs during the JC planning session next month.

DFO Report

Jeans indicated that we are preparing for the new candidate interviews, and we are looking for help from our members. Jeans indicated that participation from TAP members will be good for this process. Please volunteer for as many as you can. The interviews will go from July 25, 2022, through August 12, 2022, from 8:00am to 5:00pm ET. An email was sent from Fred Smith and Priscilla Medrano with this information.

Welcome/Acknowledgement of Citizens Comments from the Public

Jones welcomed everyone to the call and reminded members to log their time for all TAP activities including meetings, outreach, emails, and preparation.

Minutes Approval

May 10, 2022, minutes. Jones motioned; Hoffman seconded.

Action: minutes approved as submitted.

Committee News & Updates

Rosalia indicated that this section shows the referrals we are awaiting responses from the IRS and so we can keep track.

Awaiting IRS Responses:

48326 – Adding info IRS “View Account” (ID 2211)

43860 – Transcripts (Add Page Numbers)

48460 – Legitimacy of Phone Numbers (ID 2203,2204,2205)

51423 - CP504 and CP504B Phone Number

Subcommittee 1

Birdsong reported:

- **43347** – CP2000 Paragraph Language (R2)

This issue is still being worked. We are currently awaiting the new paragraph language to determine if we will provide a rebuttal.

- **53485** – LTR 2273C - IA Explained

This is just getting started so we have nothing report at this time.

- **57391** LTR1962C (DDIA)

This is just getting started so we have nothing report at this time.

Subcommittee 2

Kristen Gentile-White

- **53484** – LTR 3030C (Bal-Due/Interest Due)

This referral is ready to be approved to go to the JC contingent upon the System Advocacy and Attorney Advisors feedback after Quality Review. Jones motioned; Hoffman seconded.

Action: Issue approved to go to the Joint Committee

- **58801** - LTR 3127C (Reinstatement Instalment Agreement)

This is a new project that is being worked.

Cheryl Crowe and Shelly McCracken will conduct Quality Review (QR) by July 20, 2022, and serve as the QR team for the committee.

Outreach

Parker reminded members to update their activity reports. Gentile-White has done outreach at local political events and will bring TAP to their attention if any of them should be elected to office. This may also present additional outreach events options. Parker and Rosalia reminded the committee that any conversations in any forum where TAP is discussed is outreach and should be added to the activity report form.

Parker shared she joined a Tax Controversy Panel in New Jersey. At a function with this organization, she shared TAP with many tax professionals who have not even heard of TAP. Parker was able to meet the IRS Commissioner and the National Taxpayer Advocate (NTA) at this event. Parker spoke about the Commissioner being so welcome and kind during her interaction with him. English shared how involved the Commissioner is as the approval for the TAP recruitment package each year.

Jones admitted how easy it is to forget the outreach that is done and shared how important it is to record your outreach efforts while you discuss TAP with anyone in your community. Rosalia asked for photos so we can get these events on to our website, www.improveirs.org.

Internal Communications Committee (ICC) Updates/Newsletter

Gentile-White reported revising the TAP handbook section by section. We are looking for a permanent member for the ICC. Jones recommended Crowe for the ICC; Crowe accepted the recommendation. Jones and Rosalia will do the newsletter article this month.

Action Items

Rosalia stated the following:

- Approved June minutes.
- Issue 53484 approved for JC.
- Crowe ICC member for NCC.
- Cheryl Crowe and Shelly McCracken are the new QR.

Meeting Wrap-Up

Jones thanked everyone for all of their contributions to the TAP. Jones reminded the members to send a response, even if it's a negative response please.



Reminded the committee to complete their activity record reports. Gentile-White spoke about IRS pushing the online accounts and this may be from our recommendations.

Closing

Jeans officially closed the meeting 12:38pm ET.

Next Meeting: Tuesday, August 9, 2022, at 12:00pm EST

These minutes have been approved and certified by the committee chairperson.